

Payroll Accounting is

a Matter of Trust

Payroll accounting is a sensitive area of business activity. It requires sound specialist knowledge, adaptation to constantly changing legal regulations and maximum discretion. In order to ensure this, it is advisable to charge a team of professionals with these activities.

If you entrust us with this task, you can receive your payroll analyses by post, via e-mail or in any other form that suits your financial accounting. We can also send pay slips directly to your employees.

Our package deal



Our monthly package deal for payroll accounting includes the following services:

- Monthly payroll accounting and management of the payroll accounts of employees
- Registration, change of registration, deregistration and yearly notification of employees to social security carriers
- Preparation of wage tax return and statement of contributions paid to social security carriers and delivery to the relevant institutions
- Delivery of payroll slips via e-mail
- Creation of payment media and release of payments as requested by the client including opening and creation of payment media for advance payments

- Regular updates of our program in order to take into account the latest legal provisions in wage tax and social security law
- CD/DVD with complete wage data for archiving and reviewing purposes
- Clarification of any queries by health insurance carriers or authorities
- Monthly newsletter on changes in tax law

On request, we can include the following services in the package:

- Opening and creation of receipts, cost center lists and cost unit values
- Delivery of payroll slips in hard copy form
- Applications for employee leave benefits
- Test payroll calculation
- Monthly estimation of health insurance contributions



Additional services

We also provide the following individual additional services which we charge according to time expenditure:

- Preparation and monitoring of wage tax field audits and audits of the Federal Employment Agency or the German statutory pension insurance scheme
- Notification of disability contribution, Accident Prevention and Insurance Association, statistical offices of the federal states
- Processing of attachments and third party debtor declarations
- Handling and calculation of partial retirement schemes
- Preparation of income certificates/ certificates of employment
- Calculation of short-time work
- Preparation and presentation of individual salary files and payroll analyses in Excel or PowerPoint
- Preparation/Review and cost-calculation of proposals on company pension schemes and deferred compensation.

Our Expertise – Your Benefit

- Up-to-date specialist knowledge
- Qualified consulting
- Confidentiality
- Connections

Up-to-date specialist knowledge

Our payroll accountants are constantly receiving further training and ensure to comply with all tax and social security regulations and to apply them to your advantage.

Qualified consulting

Our Tax Advisors and Chartered Accountants answer your complex questions – also referring to international issues – quickly and unbureaucratically.

Confidentiality

As chartered accountants our employees are obliged by law to confidentiality. Your confidential data is in safe hands with us.

Connections

We have excellent connections to specialist lawyers for labor law, actuaries for pension reports and experts in company pension schemes. On request, we can serve as a central partner and directly clarify your complex questions with the appropriate experts.

Who to contact

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Titel: © PIA Stadt Frankfurt am Main. 2014/03
*All qualifications are translations from German



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Payroll Accounting



Benefitax GmbH

Steuerberatungsgesellschaft
Wirtschaftsprüfungsgesellschaft
Tax Consulting Company • Public Audit Company